



School Programs Frequently Asked Questions

1. Why should we come to the Concord Museum for a field trip?

Our engaging school programs allow students to discover history through hands-on activities and exploration of historic objects. All programs align with curriculum standards and are led by highly trained Museum Educators. We hope your students leave excited about history and eager to learn more!

2. How much will it cost?

For our on-site programs we charge per student. For our outreach programs we charge per class. Please see our [WEBSITE](#) for current prices.

3. Are we charged for students who can't come to the Museum?

Final numbers are due the week before you come. You will be billed on that number.

4. When is payment due?

- We ask that you pay a \$50 deposit to hold your spot at the time of booking.
- Final payment can be paid at any point before the trip but is due on the day of the trip.
- Purchase Orders are also welcome.
- You can mail a check, call with a credit card or pay with cash. Extra chaperones can be included in the invoice or pay separately.

5. What is the minimum and maximum number of adults we should bring?

Our Chaperone Policy is as follows:

- Minimum # of adults is 1 adult/10 students
- Maximum # of adults is 3 adults/10 students
- Complimentary: 1 adult/10 students AND 1:1 aides
- Paying Adults: \$15/adult

6. What time do on-site programs usually begin?

Depending on which program you do, programs are usually 2-3 hours long. We can start as early as 9:15 and on the quarter hour after that.

7. What about buses?

You arrange for buses. Let buses know that they should park in the turnaround at the Museum (address: 53 Cambridge Turnpike). For most programs the bus will not be needed during the visit. For a

program that includes a North Bridge tour (*ex: Relive 1775*), please warn the bus company of this while booking and remind the driver day of as well.

8. Can we stay for lunch?

You can bring lunches (we do not have a cafeteria) and eat outside in our courtyard free of charge. For a \$40 fee you can eat in our Lyceum if it is available in the fall/winter. We do not offer indoor eating in the spring.

9. What if we have students with special needs?

We welcome all students and will work with you to make it a positive experience for everyone. We welcome 1:1 aides as we do not have special educators on staff.

10. Is there anything we need to prepare for our Museum program?

Some programs will require you to do some preparation (*ex: Relive 1775*) and we will send materials to you ahead of time. Most programs will not require any academic preparation.

Please have students wear clearly readable nametags that you prepare ahead of time and we recommend students have a snack before the program.

We ask that you let students know that they are not permitted to bring cell phones or chew gum in the Museum. Food/Drink is not permitted in the galleries. Adults may take non-flash photography.

11. If we are doing an outreach program is there anything we need to prepare?

We will need 2 spaces (the classroom and a 2nd space) that you will arrange. You will need 2 adults per class as we divide each class into 2 groups. We also ask that students wear clearly readable nametags.

12. If we rent a Traveling Trunk or History Kit how do we get it?

A teacher or a parent can pick it up at our front desk. If the Museum is not open, then you will arrange a time to meet someone from our Education staff.

13. Can we just look around the Museum after the program?

We tour the relevant galleries during all our on-site programs. There usually isn't time after the program and we find that students are ready for a break afterward. It's always good to leave wanting to come back and see more too!